

MORGAN LOCAL SCHOOL DISTRICT

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LORI SNYDER-LOWE, SUPERINTENDENT

SUSAN GABLE, TREASURER

OUT OF DISTRICT REGISTRATION FORM

Date _____

To: Parent/Guardian of _____ Grade _____

We were happy to register your child in the Morgan Local School District today. During the registration process the following information and documents were discussed or verified by _____:
Name of C.O. person enrolling child

- Open Enrollment Approval (if applicable)*
- Certified Birth Record*
- Custody Documents (If applicable)*
- Photo ID of Parent or Guardian
- Immunization Record
- Verification of Social Security Number (only needs to be seen, no copy made)
- Proof of Residency (only needs shown, no copy made)
- IEP/504 (only need verification that student has one if coming from outside district)
- Bus Information (Student will ride bus # _____)

***Starred items are mandatory prior to the registration being complete. You will have 2 weeks (14 days) to provide any of the missing information marked above to the school of attendance. Failure to provide missing information may result in law enforcement and Children's Services being contacted, and child excluded from further attendance in Morgan Local Schools.**

- *****
- Morgan High School ****Morgan High School cannot build a schedule until they have received transcripts from the previous school.*
 - Morgan Junior High
 - Morgan East
 - Morgan South
 - Morgan West

Your child's start date may be undetermined at the time of registration. Central office administration must approve every application for enrollment. We must also give the building at least one day's notice prior to the student's first day. This allows for busing arrangements, class placement, and text and materials to be ready when student arrives. (In the event that student absence is an issue, this day of registration shall be counted as a transitional day and student will not be counted absent for purposes of perfect attendance.)

Again, thank you for your cooperation. We look forward to having your child in our school district.

Proud of Our Past, Focused on Our Future